



REGULAR CITY COUNCIL MEETING MINUTES

OCTOBER 10, 2017
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Michael Coleman
Mayor Pro-Tem	Steve Beckman
Council Member	Nick Encke
Council Member	Dan Novak
Council Member	Tiffany Aller
City Administrator	Sterling Naron
City Secretary	Brandy Barrett
Police Chief	Kevin Reaves
City Attorney	Rob Allibon
Director of Cmty Dev	David Curwen
Director of Public Works	Joseph Alvarez
Building Official	Nader Jeri
Librarian	Courtney Jackson
P&Z Commission Chair	Melva Campbell

ABSENT: Council Member Carlos Zavala

PRE-COUNCIL SESSION:
 No pre-council session was held.

Meeting was called to order at 7:00pm by Mayor Coleman.

INVOCATION offered by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Coleman.

Mayor Coleman opened Public Hearing #1 at 7:01 pm: the Replat of Lots 11A, 12 and 13 of Valley Acres Addition, commonly known as 5717, 5723 and 5725 Randolph Court, increasing the number of Lots from three (3) to five (5). *(This is the second of two Public Hearings; the first was held at the Planning and Zoning Meeting on October 5, 2017.)*

- Sterling Naron noted that the request was compliant with all Planning and Zoning Ordinances.
- No citizen comments were made.

Mayor Coleman closed Public Hearing #1 at 7:02pm.

1. MOTION to approve the Agenda

- **MADE BY:** Nick Encke. **SECOND:** Steve Beckman.
- **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

2. MOTION to approve the Consent Agenda

- **MADE BY:** Tiffany Aller. **SECOND:** Dan Novak.
- **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

The following consent agenda items were approved:

A. Approval of the Minutes:

- Council Meeting – September 26, 2017

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Sept 2017	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$868,407	\$106,289	\$93299	\$41,642	\$85,791	\$253,715	\$135,757
Monthly Disbursement	\$615,503	\$296,808	\$366,630	\$31,760	\$0.00	\$323,146	\$224,011
Cash on Hand	\$621,597	\$86,601	\$60,038	\$72,537	\$84,569	\$386,053	\$82,640
TexPool	\$233,566	\$80,774	\$1,306,565	\$236	\$145,002	\$162,502	N/A
Money Market	\$350,000	\$500,000	N/A	N/A	\$129,000	\$1,325,000	N/A

3. Staff Updates:

A. Kevin Reaves, Police Chief

- **Police Department Report:** 2189 CFS, including 282 - 911 calls, & 125 Priority-One calls. This is a 27 % increase in calls from this time last year. 440 traffic stops resulting in 360 written violations and 267 written warnings. 44 arrest warrants were cleared via Police and Court actions.

B. Nader Jeri, Building Official

- **Code Enforcement Report:** 60 Code Warnings / No Citations compared to 72/0 this same time last year.
- **Inspection Report:** 82 Inspections, compared to 84 this same time last year.

C. Courtney Jackson, Librarian

- **Patron visits:** This month total 175, compared to 254 this month last year.
- Charter/Spectrum connection has been completed for phone and public internet access.

D. Joseph Alvarez, Public Works Supervisor

- 200 Service Orders were processed by the department in September, compared to 79 for this time last year.
- AMA Meter Installations are at 86% complete, only 136 remain.
- The Fall Clean-up was a success, 17 tons of brush, debris and trash was removed by 33 residents.

E. David Curwen, Community Development Director

- Golf Club Report: 2747 rounds, \$123K revenue, 44 Preferred Players. The course was closed 3 full days and 2 half days.
- Alley #2 should be completed in October.
- Alley #6 is being formed and should finish shortly after Alley #2; it will be followed by Seymour.

F. Sterling Naron, City Administrator

- TAP Grant is at the 95% submittal design phase complete and is pending approval with TxDOT. It is anticipated to be at 100% soon, Freese will be able to go out for bid upon TxDOT approval.
- Interlocal Agreement with Tarrant County has been signed to resurface Kay Lane, Pecan Drive and Skye Acres. This is a program that allows the City to purchase the materials and the County provides labor and equipment for road projects.

4. Committee Updates:

A. Finance Committee – Steve Beckman, Chair – Nothing to report.

B. Library Committee – Tiffany Aller, Chair – Library Committee met to discuss current library needs, out of this meeting, an ordinance will be proposed to change the requirements to obtain a library card and we are exploring a “Friends of the Library” group to provided supplemental financial support to the Library as well as several grant opportunities. Courtney is doing an excellent job.

C. Ordinance Committee – Dan Novak, Chair – Nothing to report.

D. Vision Committee – Steve Beckman, Chair – Nothing to report

5. Public Information/Announcements – Brandy Barrett, City Secretary

A. Announcements:

1. MEETINGS:

- Planning and Zoning Meeting, November 1, 2017 at 5:30pm
- Regular Council Meeting, November 14th, at 7:00pm
- Zoning Board of Adjustments, November 14th, immediately following Council Meeting
- Veteran’s Day – November 11th

2. MISCELLANEOUS:

- City Offices will be closed in observance of Veteran’s Day on November 10th and for Thanksgiving on November 23rd and 24th

3. PROCLAMATION:

- Veteran Day, November 11th; Read by Dan Novak, followed by recognition of Veterans in attendance

6. Action Items:

A. Mayor Coleman

Discuss and take action regarding Resolution No. 2017-19, designating The Fort Worth Star-Telegram, as the City's official newspaper, for Fiscal Year 2017-2018. *(This is an annual designation, performed at the beginning of each fiscal year.)*

MOTION: To approve Resolution 2017-19, designating The Fort Worth Star-Telegram, as the City's official newspaper, for Fiscal Year 2017-2018.

- **MADE BY:** Dan Novak. **SECOND:** Nick Encke.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays

B. Mayor Coleman

Discuss and take action to approve the Replat of Lots 11A, 12 and 13 of Valley Acres Addition, commonly known as 5717, 5723 and 5725 Randolph Court, increasing the number of Lots from three (3) to five (5). *(The proposed plat meets all City Ordinances, has been approved by the Planning and Zoning Commission and should be approved.)*

MOTION: To approve the Replat of Lots 11A, 12 and 13 of Valley Acres Addition, commonly known as 5717, 5723 and 5725 Randolph Court, increasing the number of Lots from three (3) to five (5).

DISCUSSION: Sterling Naron reviewed the Re-Plat noting that it was in compliance with the Planning and Zoning Ordinances, all legal notices, postings and public hearings have been completed.

- **MADE BY:** Steve Beckman. **SECOND:** Dan Novak.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays

C. Mayor Coleman

Discuss and take action regarding an equipment lease agreement with Marlin Finance Company, for a 48-month lease of Police Department 10 car dashboard mounted cameras and 20 body worn cameras, totaling \$120,467.52. *(This is a budgeted item to replace outdated equipment.)*

DISCUSSION:

Sterling Naron and Chief Reaves both spoke to the contents of the agreement and why a lease agreement was the best option for the city.

MOTION: To authorize the Mayor to sign the Marlin Finance Company equipment lease agreement, for a 48-month lease of Police Department car mounted and body worn cameras, pending final legal review, in an amount not to exceed \$121,000.

- **MADE BY:** Nick Encke. **SECOND:** Steve Beckman.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays

7. Executive Session

Mayor Coleman opened an Executive Session to receive input from the City's Attorney to deliberate contemplated litigation, pursuant to Texas Government Code, Chapter 551.071: Consultation with Attorney regarding pending or contemplated litigation, in relation to city infrastructure.

- No action was taken during the Executive Session.

8. Action Items

- No action was taken as a result of the Executive Session.

9. Citizen Comments:

No citizen comments were made.

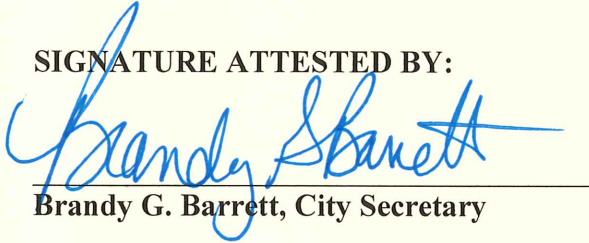
ADJOURNED at 8:38pm by Mayor Coleman.

MINUTES APPROVED BY:



Michael R. Coleman, Mayor

SIGNATURE ATTESTED BY:


Brandy G. Barrett, City Secretary